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Birley Spa Primary Academy

☆A L.E.A.D. Academy

Address: Jermyn Crescent, Sheffield, S12 4QE

Telephone: 0114 239 9106

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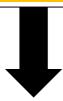
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enquiries@birleyspaacademy.co.uk www.birleyspaacademy.co.uk

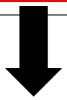
Executive Headteacher: Melany Pemberton A Head of School: Mrs Cathy Gibson

Attendance Concern Procedure

At 94% - Amber letter issued and a telephone meeting with Attendance Team member.



At 92% - Red letter for Initial Concern Meeting – Teaching Assistant to carry out wishes and feelings work with child and parent to meet with Attendance Team member.



At 90% - School Attendance Panel meeting with Head of School and Local Authority representative.

Parenting contract completed during the meeting



At 85% - Referral to Attendance and inclusion Social Worker/Local Authority

Birley Spa Primary Academy is an academy within the L.E.A.D. Academy Trust. Registered office: 5a The Ropewalk, Nottingham, NG1 5DU. L.E.A.D. Academy Trust is an exempt charity. Company registration number: 08296921.
